



OFFICIAL RESPONSES TO VENDOR QUESTIONS
RFP-2022-BDAS-07-RESEA

No.	Question	Answer
1.	<p>Section 1 Introduction, Subsection 1.1, Purpose and Overview.</p> <p>Is the Department seeking a model for a future program that can be implemented by only one Contractor or by multiple Contractors?</p>	<p>The Department is seeking a Vendor to research and develop evidence-informed models for a future program of dual-certified doula and recovery support worker(s) (CRSW) to support pregnant and postpartum people (PPP) affected by perinatal substance use disorder (SUD). The selected Vendor will recommend at least two (2) program models to implement, one of which the Department anticipates will be incorporated into a future solicitation. The Department will consider models proposed by the selected Vendor that may require one vendor or multiple vendors to implement. See Section 1 Introduction, Subsection 1.1, Purpose and Overview.</p>
2.	<p>Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.1</p> <p>Can the Department provide more information about business requirements?</p>	<p>By business requirements, the Department means operational requirements needed to implement the pilot program. See Addendum #1.</p>
3.	<p>Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.5, Subparagraph 3.2.5.3</p> <p>Will the Department provide a list of stakeholders the selected Vendor must interview?</p>	<p>Yes. The Department will provide a proposed list of stakeholder agencies that will include no more than ten (10) individuals and/or organizations.</p>
4.	<p>Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.5, Subparagraph 3.2.5.3, Line 3.2.5.3.3</p>	<p>No, provided no disqualifying conflict of interest is identified.</p>



**New Hampshire Department of Health and Human Services
Research and Development Services for Doula Supports and Recovery
Program - Supports for Pregnant People Affected by Perinatal Substance Use**

No.	Question	Answer
	Will organizations that provide information to the selected Vendor as part of the development of a future solicitation be disqualified from submitting a proposal to provide the services requested by the future solicitation?	
5.	Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.7 Project Deliverables, Chart 3.2.7.2, Line 8 What are the State IT and security requirements referred to in Chart 3.2.7.2, Lines 8 and 9?	These lines are removed from Chart 3.2.7.2. See Addendum #1.
6.	Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.7 Project Deliverables, Chart 3.2.7.2, Line 9 Will the selected Vendor be required to provide a written deliverable for the activity listed on Chart 3.2.7.2, Line 9?	Yes. See Addendum #1, Chart 3.2.7.2, Line 9.
7.	Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.7 Project Deliverables, Chart 3.2.7.2, Line 10 Will the selected Vendor be required to provide a written deliverable for the activity listed on Chart 3.2.7.2, Lines 10?	No. See Addendum #1, Chart 3.2.7.2, Line 10.
8.	Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.7 Project Deliverables, Chart 3.2.7.2, Line 11 Will the selected Vendor be required to provide a written deliverable for the activity listed on Chart 3.2.7.2, Lines 11?	Yes. See Addendum #1, Chart 3.2.7.2, Line 11.
9.	Section 3 Statement of Work, Subsection 3.2 Scope	Yes. See Addendum #1, Chart 3.2.7.2, Line 12.



**New Hampshire Department of Health and Human Services
Research and Development Services for Doula Supports and Recovery
Program - Supports for Pregnant People Affected by Perinatal Substance Use**

No.	Question	Answer
	of Services, Paragraph 3.2.7 Project Deliverables, Chart 3.2.7.2, Line 12 Will the selected Vendor be required to provide a written deliverable for the activity listed on Chart 3.2.7.2, Lines 12?	
10.	Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.7 Project Deliverables, Chart 3.2.7.2, Line 13 Will the selected Vendor be required to provide a written deliverable for the activity listed on Chart 3.2.7.2, Lines 13?	Yes. See Addendum #1, Chart 3.2.7.2, Line 13.
11.	Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.7 Project Deliverables, Chart 3.2.7.1, Line 19 Please describe the “aggregator” system and existing EVV standards the Department is currently using	See Addendum #1, Chart 3.2.7.2. This requirement is removed.
12.	Section 3 Statement of Work, Subsection 3.2 Scope of Services, Q2. Does Q2 refer to Chart 3.2.7.2?	Yes. See Addendum #1.
13.	Section 4, Subsection 4.2.1 Budget, Staff List and Budget Narrative, Paragraph 4.2.1 Please confirm proposals are to include a budget for Year One only (January 1, 2022, or upon Governor and Executive Council approval, through June 30, 2022).	Yes. The Contract resulting from this RFP is anticipated to be effective January 1, 2022, or upon Governor and Executive Council approval, whichever is later through June 30, 2022.
14.	Section 4 Finance, Subsection 4.2 Budget, Staff List	No. Vendors may use in their own format for the budget narrative, in accordance with Section 4



**New Hampshire Department of Health and Human Services
Research and Development Services for Doula Supports and Recovery
Program - Supports for Pregnant People Affected by Perinatal Substance Use**

No.	Question	Answer
	and Budget Narrative, Paragraph 4.2.2 Is there a required format Vendors must use for their budget narrative?	Finance, Subsection 4.2 Budget, Staff List and Budget Narrative, Paragraph 4.2.2.
15.	Section 6, Proposal Process, Subsection 6.2, Procurement Timetable Will the Department extend the solicitation period due to upcoming holidays?	The Department does not anticipate extending the due date for proposals at this time. Any changes to RFP-2022-BDAS-07-RESEA will be published to the Department's website.
16.	Section 7, Proposal Outline and Requirements Does the Department have requirements around font size and type, line spacing, margin size, page limit for the proposal?	No.
17.	Section 7, Proposal Outline and Requirements May exhibits, tables, figures, charts in the technical proposal be 10-point font?	Yes.
18.	Section 7 Proposal Outline and Requirements, Subsection 7.2, Paragraph 7.2.5, Proposal Narrative, Project Approach, and Technical Response Are vendors required to submit responses to Vendor questions as described in Section 7 Proposal Outline and Requirements, Subsection 7.2, Paragraph 7.2.5, Proposal Narrative, Project Approach, and Technical Response?	Yes.
19.	Section 7, Proposal Outline and Requirements, Subsection 7.2, Outline and Detail, Paragraph 7.2.11, Affiliations-Conflict of Interest Can an organization that was involved in strategic	Yes, unless a disqualifying conflict of interest is identified.



**New Hampshire Department of Health and Human Services
Research and Development Services for Doula Supports and Recovery
Program - Supports for Pregnant People Affected by Perinatal Substance Use**

No.	Question	Answer
	planning and/or a preliminary task force that informed this RFP bid on this RFP?	
20.	Section 7, Proposal Outline and Requirements, Subsection 7.2, Outline and Detail, Paragraph 7.2.11, Affiliations-Conflict of Interest. Can an organization that provides research and information to the selected Vendor performing services described in RFP-2022-BDAS-07-RESEA submit a proposal for a future solicitation to provide a dual-certified doula and recovery support worker(s) (CRSW) to support pregnant and postpartum people (PPP) affected by perinatal substance use disorder (SUD)?	Yes, unless a disqualifying conflict of interest is identified.
21.	Section 7 Proposal Outline and Requirements, Subsection 7.2 Paragraph Outline and Detail, Paragraph 7.2.12 Required Attachments Are Vendors required to attach responses to Vendor questions to their proposal?	Yes, as described in Section 7 Proposal Outline and Requirements, Subsection 7.2, Paragraph 7.2.5, Proposal Narrative, Project Approach, and Technical Response.
22.	General Would there be a conflict of interest for an organization that is interested in applying for the eventual implementation phase of this project to bid on this RFP as a subcontractor?	The Department does not accept proposals from subcontractors. Subcontractors are subject to the same requirements as the primary Contractor, including provisions regarding conflicts of interest.
23.	General Will the department provide a budget form in Excel format? .	Yes. A link to Appendix D: Budget Form is located on the Department's web page at: https://www.dhhs.nh.gov/business/forms.htm



**New Hampshire Department of Health and Human Services
Research and Development Services for Doula Supports and Recovery
Program - Supports for Pregnant People Affected by Perinatal Substance Use**

No.	Question	Answer
24.	General Are Vendors required to include letters of commitment from any proposed subcontractors as part of their proposal?	No.
25.	General Are Vendors permitted to use formats that best convey the information they are providing for their proposals?	Yes, but proposals must adhere to requirements as described in RFP-2022-BDAS-07-RESEA.
26.	General If a statewide perinatal quality program bid on this RFP as a prime or subcontractor, would this preclude that program's fiscal sponsor from applying for implementation funding at the clinical level?	No, however the Department would require that no personnel involved in providing services for RFP-2022-BDAS-07-RESEA are involved in the provision of services provided under a subsequent RFP to implement the pilot program. The Proposer must include a statement regarding any and all affiliations that might result in a conflict of interest.
27.	General Would there be a conflict of interest for an organization who is interested in applying for the eventual implementation phase of this project to provide services to the selected Vendor for this RFP as a subcontractor?	Yes. Subcontractors are subject to the same contractual conditions as the Contractor. (See Paragraph 7.2.8 Subcontractor's Letters of Commitment and/or Appendix A - P37 and Standard Exhibits, Exhibit A, Section 1, Revisions to Form P-37, General Provisions)
28.	General Can the Department share a financial range or cap for this project?	No. See Hew Hampshire RSA Chapter 21-G:36: <i>"Request for proposal (RFP)" means an invitation to submit a proposal to provide specified goods or services, where the particulars of the goods or services and the price are proposed by the vendor</i>



**New Hampshire Department of Health and Human Services
Research and Development Services for Doula Supports and Recovery
Program - Supports for Pregnant People Affected by Perinatal Substance Use**

No.	Question	Answer
		<p><i>and, for proposals meeting or exceeding specifications, selection is according to identified criteria as provided in RSA 21-I:22-a and RSA 21-I:22-b.”</i></p> <p>Vendor proposals must include a proposed budget to provide the services.</p>